



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, 19TH THEATER SUPPORT COMMAND
UNIT #15015
APO AP 96218-5015

EANC-GO-O

27 NOV 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter # 17 - 19th TSC Commander's Critical Information Requirements (CCIR) and Serious Incident Reports (SIR).

1. REFERENCES.

- a. AR 190-40, Serious Incident Report, 30 November 1993.
- b. USFK Supplement 1 to USCINCPAC Instruction 3480.6K, 18 April 2002.
- c. USFK Reg 190-40, Serious Incident Reports, 13 November 1995, w/Interim. Change 1, 19 June 1998.
- d. USFK OPORD 5050-02, Antiterrorism, Annex C, Operations, Appendix 8, Commander's Critical Information Requirements (CCIR), 07 August 2002.
- e. Eighth US Army FRAGO 52 to OPORD 26-01, Component Reporting Requirements, 08 November 2001.
- f. 19th TSC Reg 190-40, Serious Incident Reports.
- g. 19th TSC FRAGO 73, MSC Reporting Requirements, 09 November 2001.

2. PURPOSE. To establish procedures and criteria for reporting serious incidents and critical command information to the Commanding General 19th TSC.

3. APPLICABILITY. This policy letter applies to all 19th TSC units.

4. GENERAL POLICY. SIR. The procedures for reporting serious incidents within USFK/EUSA are contained in 19th TSC FRAGO 73, and 19th TSC Reg 190-40 and will be strictly and expeditiously adhered to.

5. GENERAL POLICY. CCIR. Beyond SIR reporting the following incidents are considered CCIR and warrant an immediate personal phone call from the Group or Separate battalion level commander to the CG 19th TSC or if the CG is not available, the DCO or Chief of Staff 19th TSC:

- a. Serious injury of any 19th TSC soldier or employee that results in hospitalization
- b. **Death /Critical injury of any 19th TSC soldier or employee.**

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- b. Death /Critical injury of any 19th TSC soldier or employee.**
- c. Any off post incident that results in injury to a local national or may cause negative publicity toward US forces Korea
- d. Any Class C or higher accident (USFK Accident with serious injury/damage)
- e. Damage to US or local national property in excess of \$20,000 (Class C)
- f. AWOL with weapon**
- g. Sexual assault/rape
- h. Serious criminal activity
- i. Aggravated assault
- j. Terrorist incident (Suspected or actual)**
- k. Specific threats against DoD personnel or facilities**
- l. Civil disturbance
- m. Suspected surveillance of USFK Facilities
- n. Letters/packages with suspected anthrax or other contaminants
- o. Perceived tests of security at USFK facilities
- p. Bomb threat
- q. Elicitation of information about DoD activities
- r. Repetitive activity that could indicate surveillance of USFK personnel or facilities
- s. Demonstrations at USFK facilities
- t. Medical: Any unusual, suspected or large number of patients being seen in medical treatment facilities with non-seasonal diagnosis that could be a result of a chemical or biological incident
- u. Naval, ground or air infiltration/penetration**
- v. Shots fired**

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w. Aviation: crash, dropped object, emergency relocation of aircraft, in-flight/ground emergency and divert, over flight intrusion into restricted airspace

x. Fire: on base/on range

y. Aviation Helo: Precautionary landing, request to enter restricted airspace, scramble and divert

z. Damage from a natural disaster

aa. Discovery of remains

bb. Sensitive item loss

cc. Maneuver damage

dd. Munitions found/impact outside designated impact area.

ee. Hazardous material spill

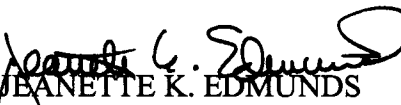
ff. Medivac; non-routine

(BOLD = USFK Commander Reportable Items)

6. REPORT REQUIREMENTS. Commanders will endeavor to have as much information as possible about the incident (Who, What, When, Where, Why as well as information on family location and status of notification in case of serious injury) but will not delay notification waiting for perfect knowledge.

7. FOLLOW-UP REPORTS. All CCIR/SIR incidents will be followed up with an email that summarizes what is known and follow-on emails with additional information until a clear picture of the situation is developed or the situation is resolved.

8. The point of contact is Major Saum, 19th TSC G3 Current Operations, 768-6181.


JEANETTE K. EDMUNDS
Major General, USA
Commanding

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